

BTEC Distance and blended learning policy



Date: September 2020

Reviewed: September 2025

Aims:

- To ensure that distance and/or blended learning delivery meets the guidelines set by the awarding organisation
- To ensure that assessment methodology is valid, reliable and does not disadvantage any group or individual learners.

To do this, St Thomas More High School will:

- Apply for distance learning approval, prior to any recruitment, enrolment, or delivery/assessment of any intended permanent distance learning provision
- Accurately register learners on Edexcel Online, indicating the 'study mode' of delivery, if distance learning
- Ensure that teaching/delivery/assessment staff are timetabled to support blended learning when learners are working remotely
- provide learners studying via distance learning with appropriate resources, support, and online virtual delivery, as required
- Ensure there is a process to manage feedback on assignments, questions are constructively answered, and feedback is provided in a timely manner
- Ensure the setting of assignments is undertaken in the face-to-face sessions for blended learning, and that deadlines are clear
- Ensure that when learners submit work measures are taken to ensure the work is authentic and has been completed by the learner
- Maintain and store securely all assessment and internal verification records in accordance with Pearson Centre Agreement.

We will continue to provide engaging, meaningful learning experiences for all our BTEC students. To do this, St Thomas More High School will:

- Continue to use MyBtec to ensure all key documents are always kept electronically and therefore easily accessible
- Use Microsoft Teams where necessary. This platform allows teachers to upload their own resources and provide feedback to their students through regular channels of communication
- Offer live lessons to students that are having to work from home which will enable students to have some degree of interactivity with their teachers that

replicates a classroom environment. Students will be notified in advance of when the live lessons will take place

- Provide staff training to prevent and detect any instances of malpractice which may arise due to the blended delivery/assessments chosen
- Ensure that learners are fully aware of the need to ensure they avoid any forms of malpractice (for example plagiarism), and the consequences should they commit it
- Offer advice and guidance on distance learning in the induction process to ensure that all students are clear with the processes that are in place
- Comply with the requirements as set out in the Pearson policy for Distance learning & assessment.

[Subjects | Pearson qualifications](#)

[BTEC-Distance-and-Blended-Learning-approaches-during-COVID-19-period.pdf \(pearson.com\)](#)

This policy should be read in conjunction with the schools Remote teaching and learning policy. This policy will be reviewed every term by the Quality Nominee which is currently Mrs E Hinkins.