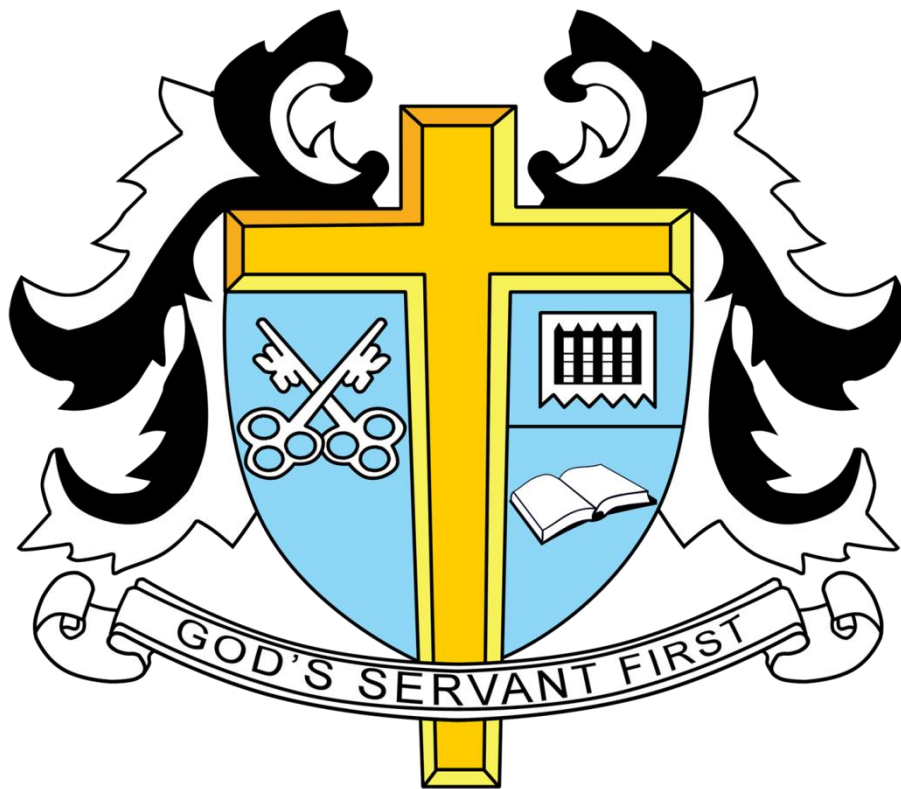


St Thomas More High School

Sixth Form



16-19 Bursary Fund 2020

1. What is the Bursary Fund?

The 16-19 Bursary Fund is a scheme to help young people facing financial hardship to stay on in full time education after Year 11.

The Scheme comprises two parts:

- (i) Young people in care, care leaver, young people in receipt of income support and disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance will be eligible to receive a bursary of £1,200 a year.
- (ii) Providers may then use their discretion to make awards to young people in ways that best fit the needs and circumstances of their students. Bursary awards should be targeted towards young people facing financial barriers to participation, such as the costs of transport, meals, books, and exam re-sit fees and equipment.

2. Eligibility

- A student must be aged 16 and under 19 on the 31st August in the academic year in which he/she starts a programme of study.
- A student must be on a full time programme of study.

3. Bursary Awards

- Transport to and from school (up to £400.00 pa);
- Books/equipment/materials;
- Field trips and visits related to courses;
- Exam retakes/UCAS fees;
- Travel expenses for up to 3 Higher Educational visits.

4. How to Apply

- The application is for the academic year. Students should apply each year.
- Students should complete the 16-19 Bursary Fund Application Form. This should be done at the start of each academic year.
- Students will need to provide appropriate evidence to support their application: For the Bursary this might include:
 - A letter referring to the benefit to which the young person is entitled;
 - Written confirmation from the LA of the young person's current or previous looked after status.

5. Payment of the Bursary Fund

- .Payment will be made in kind.
- The school will purchase if possible any books, equipment and will also pay for any trips directly.

- The school will also if possible make arrangement to pay for bus or train tickets directly. If this is not possible the student will need to bring proof of purchase for reimbursement.

6. Organisation and Appeals

- The Head of Sixth Form will be responsible for deciding who receives the awards based on the criteria outlined above.
- The Bursary Fund is given to the school every year by the YPLA (Young Peoples' Learning Agency). Once these monies have been allocated during the year the school will not be able to make any further grants until the new academic year.
- Appeals relating to the grant or bursary should be made in the first instance to the Deputy Head.
- Further and final appeals should be made to the Head teacher. There is no further right of appeal.