



St Thomas More High School
16 – 19 Bursary Fund
Application Form
2019 - 2020

Section A. Personal Details

Name: Form:

Subjects:

Age at 31st August 2019: Tel No:

Address:.....

.....

E-mail address:

Section B. Type of Bursary

I am applying for (tick as appropriate):

- A Bursary (Go on to Section C) A Discretionary Bursary Fund (Complete the section below)

Type of Assistance Requested <i>Documentary evidence of these costs must be provided unless the cost is a charge made by the school</i>	Cost	Termly or one-off payment? (Please circle)
Transport costs associated with travel to/from school. Please supply details of transport used (e.g. school bus) and distance to school:	£	Termly One-off
Books, materials and equipment required for a particular course. Please supply details:	£	Termly One-off
The cost of educational field trips and visits related to courses. Please supply details:	£	Termly One-off
The cost of exam retakes/UCAS fees. Please supply details:	£	Termly One-off
Other costs including travel expenses for up to 3 Higher Education visits. Please supply details:	£	Termly One-off

Section C. Personal Circumstances – Explain why you are applying for additional financial support to help you in full time education.

The Bursary Fund

Outline your personal circumstances below:

	Tick as appropriate
In care	
Live independently having left Local Authority Care	
Student receiving Income Support	
Disabled receiving <u>both</u> the Employment Support Allowance and Disabled Living Allowance	

(a) Does your son/daughter receive Free School Meals? <input type="checkbox"/> Yes <input type="checkbox"/> No	
(b) Please tick and enclose proof, if you are in receipt of any of the following:	
<input type="checkbox"/> Income Support	<input type="checkbox"/> Guaranteed element of State Pension Credit
<input type="checkbox"/> Child Tax Credit	<input type="checkbox"/> Income related Employment and Support Allowance
<input type="checkbox"/> Working Tax Credit	<input type="checkbox"/> Support under Part IV of the Immigration and Asylum Act 1999
<input type="checkbox"/> Income Based job Seekers Allowance	
(c) Was your annual household income in the last tax year (Including benefits) below £25,000? Enclose proof e.g. P60 <input type="checkbox"/> Yes <input type="checkbox"/> No	

You will need to produce written evidence of the above.

Section D. Declaration

- I/We declare that the information we have given in support of this application is correct and complete to the best of my/our knowledge and belief.
- I/We will inform you immediately of any change in circumstances at any time, which might affect my entitlement to support (for example if I leave school or am no longer eligible for the funding).
- I/We understand that this information will not be shared with third party organisations, except for audit purposes.
- I/We understand that poor attendance, unauthorised absences, non-compliance with the Sixth Form Agreement, receiving a Formal Warning may result in loss of financial support.
- I/We understand that awards made are subject to the school receiving sufficient funds from the government (YPLA).

Section E. Signatures

Student: Date:

Please print name:

Parent/Guardian/Responsible Adult: Date:

Please print name:

Please return this form with the relevant documentary evidence to the Mrs Hudson, Sixth Form Pupil Support Mentor.

All applications will be acknowledged and decisions about the award made as quickly as possible.

This application and all documents provided with it will be dealt with confidentially.

Office Use Only:

	Date	Signed
Date application received		
Documents provided:		
Final decision		
Letter sent to student		

