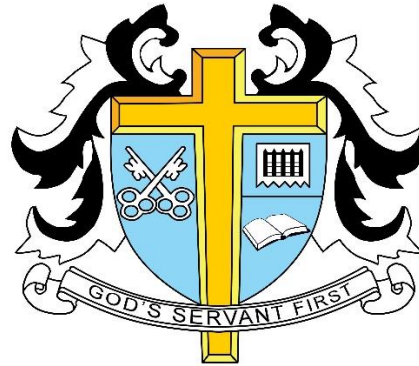


## Governance at St Thomas More High School



## **Structure, Governance and Management**

## Governance at St Thomas More High School

### **Constitution**

St Thomas More High School Academy (the "Charitable Company" or the "Academy") is a company limited by guarantee and an exempt charity. The Charitable Company's memorandum and articles of association are its primary governing documents.

The governors act as the trustees for the charitable activities of the Academy and are also the directors for the purposes of company law.

Details of the governors who served throughout the year are shown below.

### **Members' liability**

Each member of the Charitable Company undertakes to contribute to its assets in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

### **Method of recruitment and appointment or election of governors**

- Parent governors are appointed by election of parents of students attending the academy.
- Foundation governors are appointed by the Diocesan Bishop.
- Staff governors are appointed by election of staff employed by the academy.
- Community (as per Article 51 of the Articles of Association) governors are appointed by the governing body.
- Co Opted governors may be appointed by those governors who are not themselves co opted governors.
- The Head Teacher automatically becomes an ex officio governor.
- Further governors may be appointed by the Secretary of State.

## Governance at St Thomas More High School

### **Policies and Procedures adopted for the induction and training of Governors**

As there are only normally a handful (one or two) new governors in a year and as the backgrounds of individual governors differs hugely induction is via external formal training sessions plus informal induction tailored to the needs of the individual. Where necessary, training will be provided on educational legal and financial matters. All new governors will be given a tour of the academy and the chance to meet with staff and students.

All governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as governors.

### **Organisational Structure**

The governance of the academy is defined in the Memorandum and Articles of Association together with the funding agreement with the Department of Education.

The Governing Body, which meets on at least 3 occasions per year, is responsible for the strategic direction of the academy. The Governing Body reviews progress towards educational objectives and results. They also approve major expenditure requests, set the budget for the following year, and set the organisational staffing structure, agree the performance objectives of the Headteacher with the School Improvement Partner, and reviews them.

The Headteacher is the designated Accounting Officer of the academy and has overall responsibility for the day to day financial management of the Charitable Company. The Headteacher has delegated responsibility for low values of expenditure to specific budget holders who are each responsible for managing their own departments within the constraints of their allocated budgets. A system of financial controls is in place to manage this process.

The Headteacher manages the academy on a daily basis supported by a Senior Leadership Team. The Senior Leadership Team meets frequently to discuss emerging matters and to help to develop strategies for future development to be put to the Headteacher and the Governing Body as required for approval. Each member of the Senior Leadership Team has specific responsibilities to assist the Headteacher to manage certain aspects of the academy.

Governance at St Thomas More High School

THE COMPANIES ACT 2006  
A COMPANY LIMITED BY GUARANTEE  
ST THOMAS MORE HIGH SCHOOL  
COMPANY NUMBER: **07696989**  
**MEMBERS OF THE ACADEMY TRUST**

The Members of the Company shall comprise

- a. the Diocesan Bishop; Rt. Reverend A Williams
- b. the Diocesan Trustees;
- c. the Chairman of the Governors; To be Confirmed

## Governance at St Thomas More High School

### Local Governing Committee Membership - Current

<b>Governor Type</b>	<b>Name</b>	<b>Term of Office</b>
<b>FOUNDATION</b>	Mr Daniel Cauchi	19.09.2023 – 18.09.2027
<b>FOUNDATION</b>	Mr Tony (Anthony) Crowley	22/09/2023 – 21/09/2027
<b>FOUNDATION</b>	Ms Samantha Jones	30.11.2020 – 29.11.2024
<b>FOUNDATION</b>	Mr Alan Juniper	26/06/2023 – 25/06/2027
<b>FOUNDATION</b>	Mrs Christina Mupati	01.12.2020 – 30.11.2024
<b>FOUNDATION</b>	Fr Jeffrey Woolnough	17.10.2020– 16.10.2024
<b>PARENT</b>	Miss Nekita Okafor	14.12.2020 – 14.12.2024
<b>STAFF</b>	Mr Jed Marshall	15.10.2020 – 15.10.2024
<b>Headteacher</b>	Mrs Gemma Ackred	N/A
<b>Clerk to the Governors</b>	Miss Nikita Parr	N/A

## Governance at St Thomas More High School

<b>Governors 2021-22</b>	<b>Appointed</b>	<b>Stepped Down</b>
Mrs G Ackred, Principal	N/A	
Mr Daniel Cauchi, Foundation Governor	September 2019	
Mr A Crowley, Foundation Governor	September 2015	
Ms S Jones, Foundation Governor	March 2013	
Mr A Juniper, Foundation Governor	June 2015	
Mrs L Maclean, Foundation	November 2022	
Mrs C Townley, Additional Governor	November 2022	
Mrs C Mupati – Parent Governor	March 2017	
Miss Nekita Okafor, Parent Governor	December 2020	
Fr J Woolnough, Foundation Governor	October 2012	
<b>Members 2021-22</b>	<b>Appointed</b>	
Rt. Reverend A Williams		
The Brentwood Diocesan Trust	2011	
Miss N Parr, Clerk to the Governors	N/A	