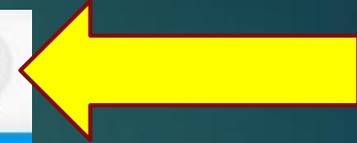
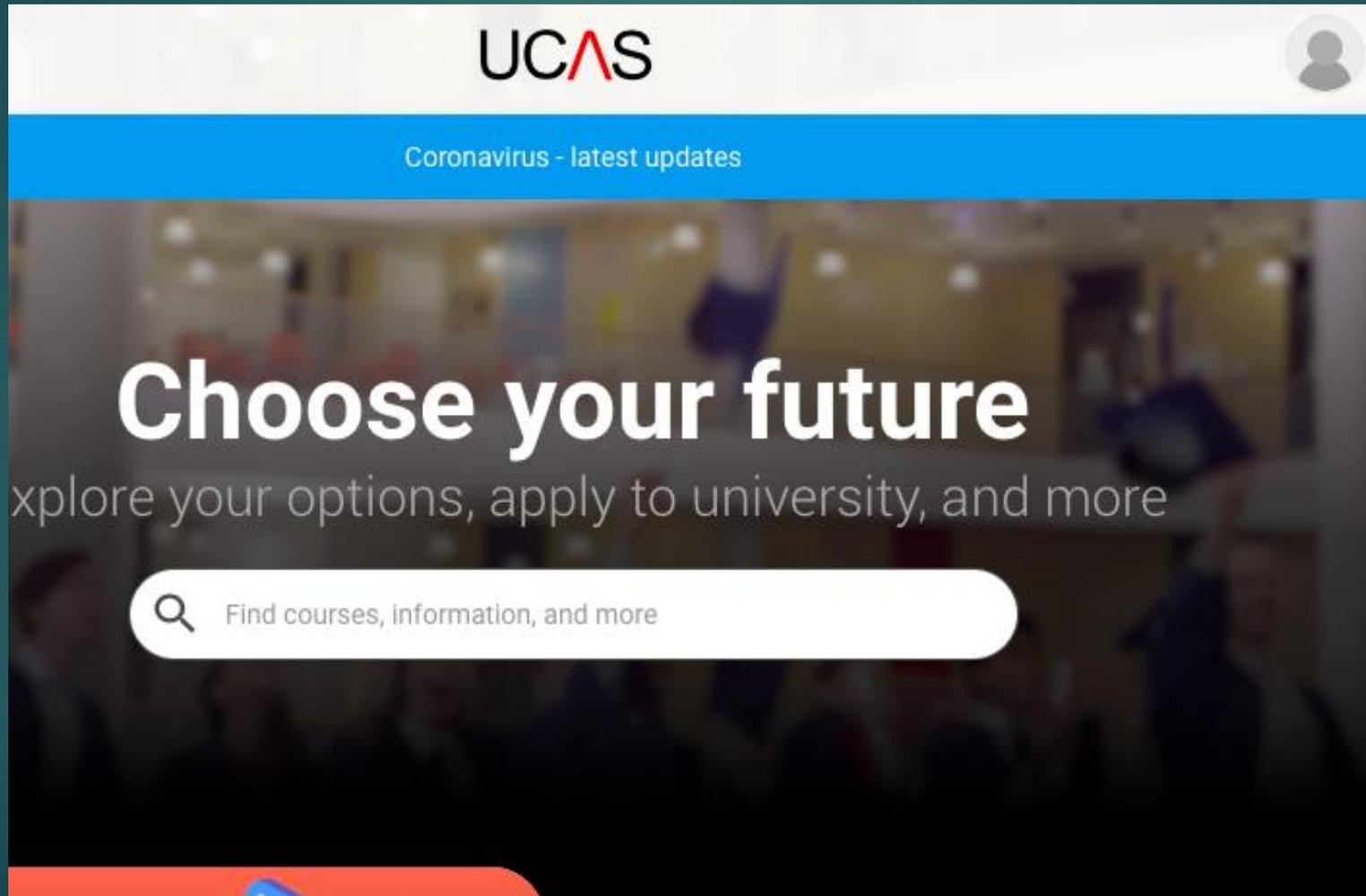




# UCAS APPLICATIONS

HOW TO REGISTER – UCAS 2021

[www.ucas.com](http://www.ucas.com)



STUDENTS

# Click Undergraduate

The screenshot shows the UCAS website interface. At the top, the UCAS logo is on the left, and navigation links for 'Further education', 'Undergraduate', 'Postgraduate', 'Alternatives', and 'Careers' are in the center. A search icon and a 'Sign in' link with a user profile icon are on the right. The main heading is 'Student sign in' with the instruction 'Please select an education scheme.' Below this, there are two main options: 'Undergraduate' (with a red vertical bar on the left) and 'Conservatoires' (with a teal vertical bar on the left). A large yellow arrow with a black outline points to the 'Undergraduate' button. To the right of the main content, there are two 'Ad closed by Google' notices, each with a 'Report this ad' button and a 'Why this ad?' link. The Windows taskbar is visible at the bottom, showing various application icons and the system clock displaying 18:39 on 12/09/2018.

UCAS Further education Undergraduate Postgraduate Alternatives Careers Sign in

## Student sign in

Please select an education scheme.

**Undergraduate**  
Applying for university and college degree courses

**Conservatoires**  
Apply for performance-based courses at conservatoires

Ad closed by Google  
Report this ad  
Why this ad? ▸

Advertisement. Why the ads?

Ad closed by Google  
Report this ad

18:39  
12/09/2018

# Undergraduate

Applying for university and college degree courses

## 2020 entry

Use Track to check the progress of your submitted application.

<a href="#">Apply</a>	<a href="#">Track</a>	
-----------------------	-----------------------	--

## 2021 entry

Apply now for 2021 entry. Please note, UCAS Track for 2021 entry will not be available in 2020.

Get your UCAS Hub. Your place to discover your options and research your future.

<a href="#">Apply</a>
-----------------------

► [What's this?](#)

You  
need to  
register  
first



2021  
apply

Register and log in

What is Apply?

Help

English

## Key

[? Help](#)[Home](#) > Register and log in

## Log in

If you have already registered, please enter your username and password below to log in. **You must enter your username in lower case and your password in the same case you used to register.**

Username

Password

[Forgotten login?](#)[log in](#)

## Register

If you have not registered for 2021 entry, please click the 'register' button to use this service. **You only need to register once.** If you apply more than once in a cycle your application fee will not be refunded.

[register](#)

Don't try to log in – your UCAS log in will be for the main site not APPLY.



Click  
REGISTER

2021  
apply

Register: Welcome

[What is Apply?](#)[Help](#)[Options/Opsiynau](#)**Key**[?](#) [Help](#)[Home](#) > Register Progress

You need to register before you can start your application. This is free and will take approximately minutes.

If you apply more than once for the same year of entry, your application fee will not be refunded. If you have already registered but cannot remember your details, please use the 'forgotten login' link on [in](#) screen.

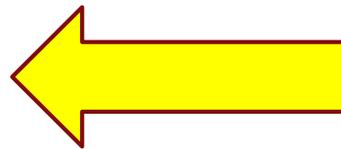
If you are applying through a school, college or centre, you will be asked to enter their [buzzword](#) by them, so please have this available. This will allow your school, college or centre to support you through the UCAS application process. They will be able to see and check the progress of your application, add a reference, add predicted grades, and send your application to UCAS on your behalf. They will also be able to see decisions made by your chosen universities and colleges, and your replies.

If you are not applying through a school, college or centre, you can apply as an individual applicant.

Once you have registered, a username will be automatically generated and you will be asked to create a password. **Please make a note of these details as you will need them to sign in to your application later.**

You can find more information about [applying](#) on [ucas.com](#).

[Help](#) text is available throughout each section.

[previous](#) [next](#)

next

- ii. adapt any modules or the Product for your own purposes.
  - iii. use the Product for any commercial purpose whatsoever.
  - d. You must not at any time publish or disclose to any unauthorised person any confidential information relating to the Product, or any passwords or user names provided to you by UCAS to enable the use of the Product or the website.
3. Licence to use materials provided by you as part of your Application
- a. You hereby grant to us a licence (including the right to sub-license) to use all data, text, information, or other materials which you provide to us in connection with your use of the Product and your Application ("Application Data") to:
    - i. process, store and electronically reproduce the Application Data and display the Application Data on the Product.
    - ii. reproduce and distribute through any media now known, or hereafter developed, excerpts of the Application Data to higher education institutions chosen by you as part of your Application, and any other agreed third parties.
4. Reliance on information
- a. The institution and course data contained in the Product reflects the most current information known to UCAS. Institutions may add or cancel courses after this date. You should check each time you use the Product to see if there have been any changes made which may affect your Application.
  - b. University and course codes and other information contained in the Product are supplied to enable completion of your Application only and do not constitute any form of advice or recommendation relating to any particular course or institution.
5. Termination
- UCAS shall have the right to terminate your use of the Product immediately if you fail to comply with the terms and conditions of this Agreement.

Amended 16 March 2011

Compulsory fields are marked with an asterisk (\*).

Please tick the box if you accept the terms and conditions\*

[previous](#) [next](#)



# Accept terms & conditions and press 'next'

[Home](#) > Register



Compulsory fields are marked with an asterisk (\*).

Title\*   

Gender\*   

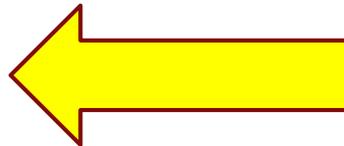
Please enter your name as it is stated on official documents, such as your passport, birth certificate or driving licence.

First/given name(s)\*  

Surname/family name\*  

Date of birth\*       

[previous](#) [next](#)



Ensure that your first name matches that on your exam entries/ exam certificates.

ie – Katherine not Kate

2021  
apply

## Register: Postal address

What is Apply?

Help

Options/Opsiynau

[Home](#) > Register



### Where is your postal address?\*

UK

 [?](#)

Non UK/International

 [?](#)

British Forces Post Office (BFPO)

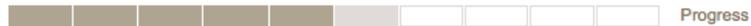
 [?](#)

[previous](#) [next](#)



2021  
apply

Register: Your postcode

[What is Apply?](#)[Help](#)[Options/Opsiynau](#)[Home](#) > Register

Progress

Please enter your house number and postcode and click on 'next'.

Compulsory fields are marked with an asterisk (\*).

## Key

[? Help](#)

House number or name (if known)

 ?

Postcode\*

 ?[previous](#) [next](#)

Use correct  
capitals for  
house name



2021  
apply

## Register: Personal details

[What is Apply?](#)[Help](#)[Options/Opsiynau](#)

## Key

[?](#) [Help](#)[Home](#) > Register

Progress

Compulsory fields are marked with an asterisk (\*).

Postal address*	17 New Road Crickhowell Powys NP8 1AW
	<a href="#">change address</a> <a href="#">?</a>
Home telephone number	01873123456 <a href="#">?</a>
Mobile number	07898123456 <a href="#">?</a>
Email address*	katherinejones@gmail.com <a href="#">?</a>
Confirm email address*	katherinejones@gmail.com <a href="#">?</a>

## Keep up-to date with your application

To make sure you've got everything you need for your journey to higher education, we'll ask you to tell us how you'd like to get your updates.

We'll keep you updated on the progress of your application — from deadline reminders to Track updates — by email and post.

## We won't pass on your details...

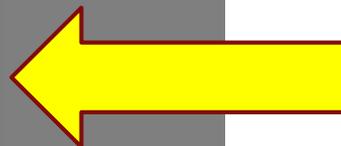
We'll keep your data safe, and won't pass it on to third parties, but you can update your preferences at any time in the 'Your details' section of Track. For more information, take a look at our [privacy policy](#).

[previous](#) [next](#)

Sensible email address that you check very regularly. Can be school or home.



You can choose how they contact you.



#### Everything you need to know

Get updates on everything - stay in the know

**Your options**  
Hear from unis, colleges, and employers about all your options — including courses relevant to you, open days, apprenticeship opportunities, and studying abroad.

**Student essentials**  
Make the most of student life with info on tech, retailers, publications, banks, travel, and transport, as well as recommendations for student accommodation.

**Relevant courses**  
If you find yourself without a place, we'll share course info from unis and colleges that have vacancies on relevant courses.

#### How we contact you

All channels

Email  Text/SMS  Post

save

## Register: Personal details

Home > Register

Compulsory fields are marked with an asterisk (\*)

Postal address\* 17 New Road  
Crickhowell  
Powys  
NP8 1AW

change address

Home telephone number 0187312345

Mobile number 0789812345

Email address\* katherinejon

Confirm email address\* katherinejon

### Keep up-to date with your application

To make sure you've got everything you need for your application, we'll keep you updated on the progress of your application — from deadline reminders to Track updates — by email and post.

We'll keep you updated on the progress of your application — from deadline reminders to Track updates — by email and post.

### We won't pass on your details...

We'll keep your data safe, and won't pass it on to third parties, but you can update your preferences at any time in the 'Your details' section of Track. For more information, take a look at our [privacy policy](#).

What is Apply?

Help

Options/Opsiynau

Key

Help

Home > Register

Progress

Please enter a password and choose 4 unique security questions together with their appropriate answers. Please do not choose answers which might cause offence.

Compulsory fields are marked with an asterisk (\*).

Your password must:

- be at least eight characters long
- have at least one lowercase letter (a—z) and one uppercase letter (A—Z)
- contain at least one number (0—9)
- use at least one special character, such as: % \$ £ & @ \* ! ?

Our [guidance](#) will help you choose a secure password.

Please make a note of your password now, as it will not be displayed at a later stage.

Password\*  ?

Confirm password\*  ?

It is important that you can remember the answers to your security questions and that they cannot be easily guessed by others. If you lose or forget your password you will be asked one or more of these security questions in order to identify you.

Security question 1\*  ?

Your answer\*  ?

Security question 2\*  ?

Your answer\*  ?

Security question 3\*  ?

Your answer\*  ?

Security question 4\*  ?

Your answer\*  ?

[previous](#) [next](#)



Write down your PASSWORD and the answers to the 4 security questions – including whether they are upper or lower case!



- What is Apply?
- Help
- Options/Opsiynau

Key

- [?](#) Help

Home > Register



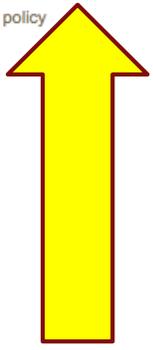
Your username is : **kjones1**

**Please make a note of your username now, as it will not be displayed at a later stage.**

Keep your username and password safe as you will need both each time you access your application.

Your registration has been successful. If you wish you may now enter the Apply service or come back another time. If necessary, you can change any of your registration details once you have entered Apply.

[log in now](#) [go to UCAS homepage](#)



Write down your username – it is only in little writing and won't appear again!

Then go to LOG IN NOW

2021  
apply

Initial UCAS questions: How are you applying

<Log out

- What is Apply?
- Help
- Options/Opsiynau

Key

? Help

Initial UCAS questions

How are you applying?\*

- ? Through my school/college
- ? Through a careers organisation
- ? Through another organisation
- ? As an individual

next



You are  
applying  
through  
school/  
college

# 2021 apply

## Initial UCAS questions: How are you applying

[<Log out](#)

- What is Apply?
- Help
- Options/Opsiyngau

### Key

[? Help](#)

#### Initial UCAS questions

**You now need to enter your buzzword - this will be given to you by your school, college or centre. You will only be asked to enter your buzzword once.**

**(Buzzwords are case sensitive)**

Buzzword\*



Your buzzword means we know which school, college, or centre you are applying from. By entering the buzzword, you give permission to share your data with your school, college or centre, so they can support you through the UCAS application process.

They will be able to check the progress of your application, attach a reference, add your predicted grades, and send your application to UCAS on your behalf. They will also be able to see decisions made by your chosen universities and colleges, and your replies.

If you do not want to link to a centre, you can add a reference from somewhere else, or if you no longer want them to see the progress of your application, please contact us.

[previous](#) [next](#)

Buzzword is  
tommymore21

# 2021 apply

## Initial UCAS questions: Tutor group

[<Log out](#)

- What is Apply?
- Help
- Options/Opsiynau

### Initial UCAS questions

**Please select your tutor group/application group. If you are unsure, please speak to your tutor or careers adviser or select the option 'don't know'.**

Tutor/application group\*

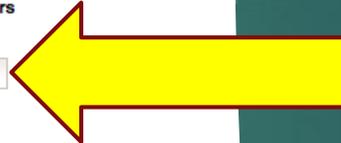


[previous](#) [next](#)

### Key

[? Help](#)

Select  
INTERNAL  
APPLICANTS  
2021 as  
group



2021  
apply

Welcome

&lt;Log out

Welcome	<input type="checkbox"/>
Personal details	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	<input type="checkbox"/>
Options/Opslynu	<input type="checkbox"/>

## Key

<input checked="" type="checkbox"/>	Completed
<input type="checkbox"/>	In progress
<input type="checkbox"/>	Not started
<input type="checkbox"/>	Help

## Welcome

Welcome Katherine,

Your Personal ID is: **149-139-2203**.

Please make a note of this number and keep it handy. You will need to quote this number if you call our Customer Contact Centre.

Need guidance? Watch the video advice below [\[hide video\]](#).(Unable to view videos here? You can watch them at [www.ucas.com/connect/videos](http://www.ucas.com/connect/videos) instead)

**! Verify your email address**  
Your email address needs to be verified as valid before you send your application to us.  
[Please click here to verify your email address](#)

Before starting your application, please read through the relevant information below regarding:

- [completing your application](#)
- [applicants applying through a school, college or organisation](#)
- [applicants applying as an individual](#)
- [deadlines for submitting your application.](#)

Make a note of your personal ID – again it doesn't appear again. You can verify your email now or later but it must be done before you can 'complete' your application. Watch the video!

2021  
apply

Welcome

ut



Then click  
on  
**PERSONAL  
DETAILS**

Welcome	
Personal details	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	

**Key**

- Completed
- In progress
- Not started
- Help

## Welcome

Welcome Katherine,

Your Personal ID is: **149-139-2203**.

**Please make a note of this number and keep it handy. You will need to quote this number if you call our Customer Contact Centre.**

Need guidance? Watch the video advice below [\[Hide video\]](#).(Unable to view videos here? You can watch them at [www.ucas.com/connect/videos](http://www.ucas.com/connect/videos) instead)**! Verify your email address**

Your email address needs to be verified as valid before you send your application to us.  
[Please click here to verify your email address](#)

Before starting your application, please read through the relevant information below regarding:

- [completing your application](#)
- [applicants applying through a school, college or organisation](#)
- [applicants applying as an individual](#)
- [deadlines for submitting your application.](#)

# Personal Details

- NB your name should be the same as your exam entries
- Preferred name can be your shortened name eg Ben not Benjamin
- Only fill in surname before 16<sup>th</sup> birthday if you have changed your name since you turned 16 – otherwise don't put anything here
- Tick yes for permanent home
- Country of Birth – United Kingdom
- Nationality – **UK National** (in the majority of cases) – what passport do you hold?
- Do not put dual nationality – unless you hold 2 passports.

**Personal**

Title\*  ?

Gender\*  ?

First/given name(s)\*  ?

Surname/family name\*  ?

Preferred first name  ?

Previous surname at 16th birthday  ?

Postal address\*  ?

?

Is your permanent home in the UK?\*  Yes  No ?

Home address (if different from postal address)  ?

Home telephone number  ?

Mobile number  ? (Please do not include a dial-out code in your phone number (for example, +, or 00). Please enter the country calling code (e.g. 44 for UK phone numbers). For UK numbers, please remove the leading 0 before adding the country code. We might use your mobile number to send you SMS reminders.)

Email address\*  ?

Confirm email address\*  ?

Date of birth\*    ?

Country of birth\*  see list ?

Date of first entry to UK (if not born in the UK\*)    ?

# Personal Details

- ▶ Area of Permanent Residence – will be **xxx** for most – the county where you LIVE. ... use the LIST
- ▶ Residential Category – most will be **UK Citizen Wales** – use the LIST
- ▶ Don't worry about all the reference numbers. If you can find your ULN on exam entries or results, that's great.
- ▶ Don't need to complete passport details
- ▶ Fee Code – **most will be 02** – check again before application goes off re sponsorship etc
- ▶ **Student Support Arrangements** – select **xxx** depending on **where you live** – use list
- ▶ Parent who is not a UK National ... ?
- ▶ Nominated Access – this is up to you! However, I recommend you put **xxx** so we can help with any issues.
- ▶ Criminal Convictions – only tick if you **HAVE** a conviction!
- ▶ Disability/ Special Needs – only include something here if it is registered and official – ie a statement. But **DO** include if you have one as lots of funding available.

Unique Learner Number (ULN)  ?

Test of English as a Foreign Language (TOEFL) Number  ?

International English Language Testing System (IELTS) TRF Number  ?

---

### Passport details

(This section only applies if your permanent home is outside the EU)

Where relevant, UCAS collects applicants' passport information on behalf of universities and colleges, who need it for purposes of visa application and checks with the UK Visas and Immigration (UKVI). For further details about UK Visas and Immigration please visit the [UKVI website](#).

Do you require a student visa?  Please select ... ?

Have you previously studied in the UK on a student visa?  Please select ... ?

Please check that the names you have provided at the top of this section match how they are stated on your passport.

Please enter the following details about your passport. If you have more than one passport, give the details of the passport you intend to use to enter the UK for the purpose of studying your course.

If you need a visa but don't yet have a valid passport, leave the sections below blank - we will ask you to provide the details once you have submitted your application and have received an offer of a place.

Passport number  ?

Issue date  Day  Month  Year  ?

Expiry date  Day  Month  Year  ?

Place of issue  ?

---

### Student support

Fee code\*  Please select... ?

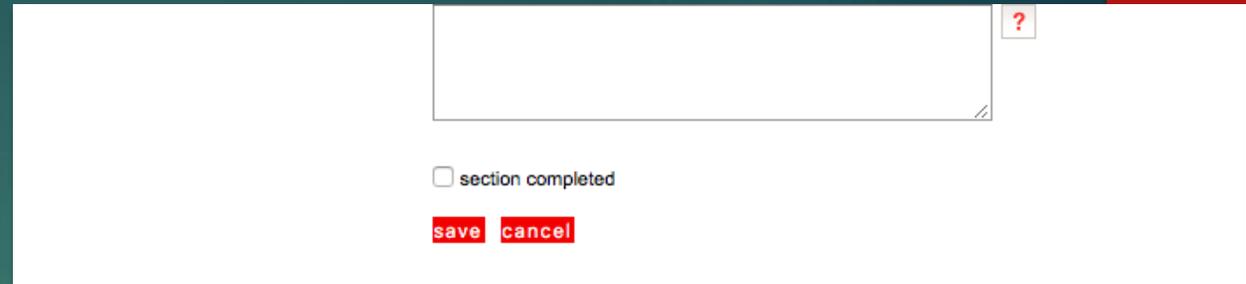
Student support arrangements (This field is only available if you select fee code '02 UK, ChI, IoM or EU student finance services')  see list ?

Please answer the following questions about whether you and your family may have lived within the EU or EEA. The universities and colleges that you are applying to need this information to make a decision about the fees you may be charged and any scholarships, bursaries and financial support that may be available to you.

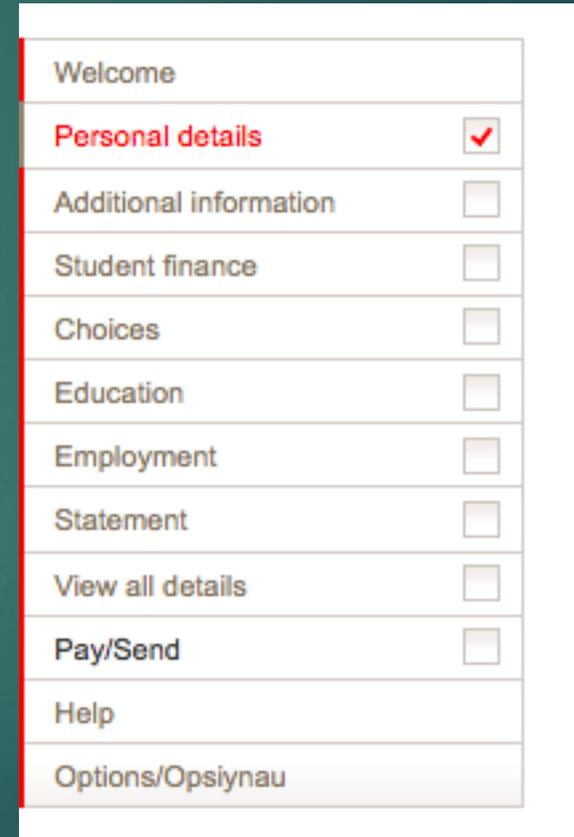
Have you ever lived or worked in the  Please select ?

# Personal Details

- ▶ You can save as you go along – you don't need to complete the whole section at once.
- ▶ When all answers are complete, you can tick the SECTION COMPLETE box and that will change to a red tick in the side margin menu.

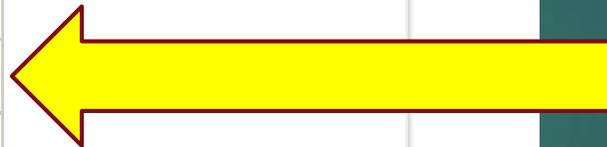


A screenshot of a form interface. At the top right, there is a small box containing a question mark. Below it, there is a checkbox labeled 'section completed'. At the bottom, there are two buttons: 'save' and 'cancel', both in red text on a white background.



Welcome	
<b>Personal details</b>	<input checked="" type="checkbox"/>
Additional information	<input type="checkbox"/>
Student finance	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	

Welcome	
<b>Personal details</b>	<input checked="" type="checkbox"/>
Additional information	<input type="checkbox"/>
Student finance	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	



Now click  
on  
EDUCATION

# 2021 apply Education

[<Log out](#)

- Welcome
- Personal details
- Additional information
- Student finance
- Choices
- Education**
- Employment
- Statement
- View all details
- Pay/Send
- Help
- Options/Opsiynau

Welcome > Education

Compulsory fields are marked with an asterisk (\*).

Click on the 'add new school/college/centre' to add the centres you have attended. Enter details of qualifications that you have achieved or are in the process of achieving at that school/college/centre. Click on 'section completed' and 'save' when you have finished.

Need guidance? Watch the video advice below [\[Hide video\]](#).



(Unable to view videos here? You can watch them at [www.ucas.com/connect/videos](http://www.ucas.com/connect/videos) instead)

You can add up to 10 schools/colleges/centres.

[> add new school/college/centre](#)



No schools/colleges/centres entered.

Please state the highest level of qualification you expect to have before you start your course\*

Please select...

section completed

[save](#)

**Key**

- Completed
- In progress
- Not started
- Help

Add new school/ College

# 2021 apply Education

<Log out

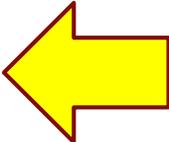
Welcome	
Personal details	<input checked="" type="checkbox"/>
Additional information	<input type="checkbox"/>
Student finance	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	

Welcome > Education > Where have you studied?

Compulsory fields are marked with an asterisk (\*).  
Before leaving this page click 'save' to avoid losing any of your information.

School/college/centre name\*

find... ?



Exam centre number

When did you start...\*

September 2014 ?

...and finish?\*

August 2021 ?

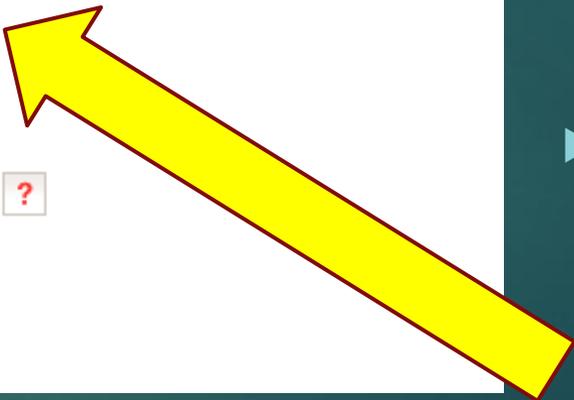
Attendance\*

full-time  part-time  sandwich ?

Did you / will you receive any qualifications at this centre?\*

Yes ?

save cancel

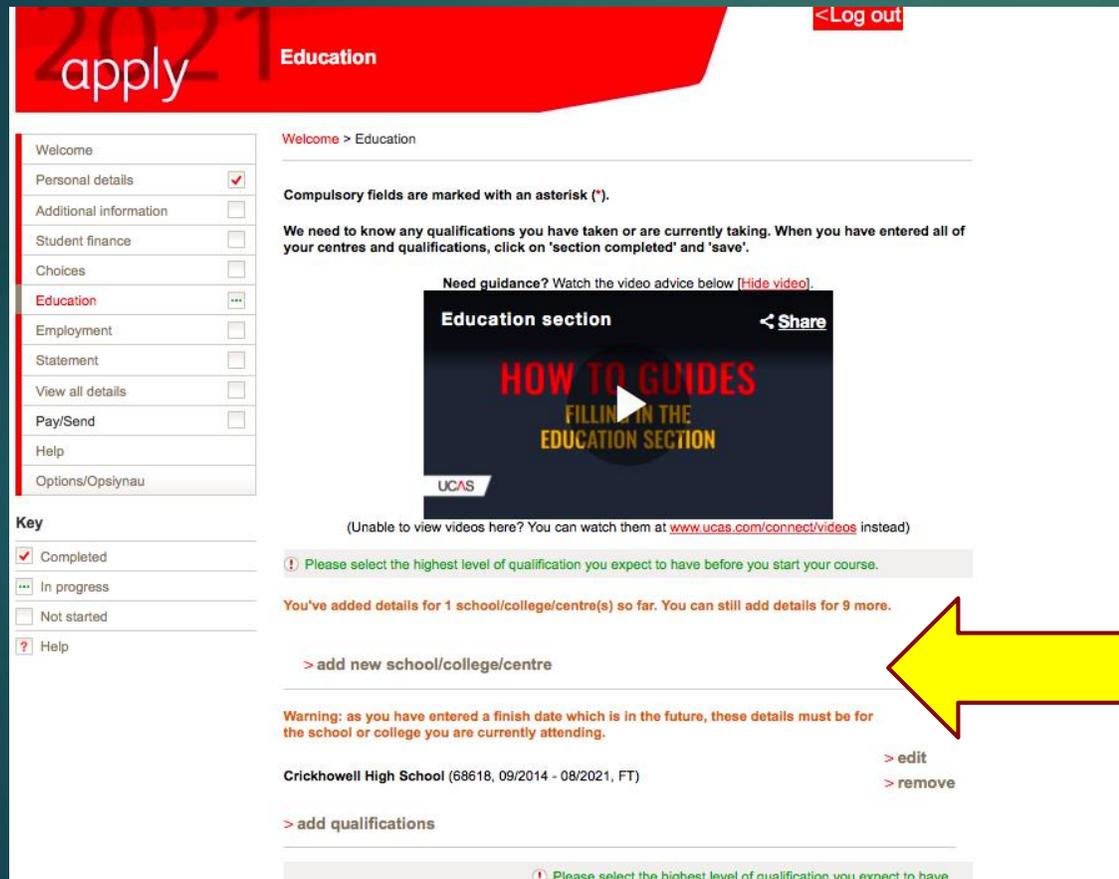


▶ Add new school  
>>>>use find  
>>>> xxx >>>>  
check exam number (xxxx)

▶ If you joined us AFTER Year 7, your start date will be different.

Key

# If you joined us for Sixth Form and sat GCSEs at another school ...



The screenshot shows the UCAS 'Education' section of the 'apply2021' portal. On the left is a navigation menu with options like 'Personal details', 'Additional information', 'Student finance', 'Choices', 'Education', 'Employment', 'Statement', 'View all details', 'Pay/Send', 'Help', and 'Options/Opsynau'. The main content area includes a 'Welcome > Education' header, a note about compulsory fields, and a video titled 'HOW TO GUIDES FILLING IN THE EDUCATION SECTION'. Below the video, a yellow arrow points to the '> add new school/college/centre' link. A table lists 'Crickhowell High School' with 'edit' and 'remove' options. At the bottom, there is a link for '> add qualifications' and another note about selecting the highest level of qualification.

Click 'add new' school college and enter details for your previous school.

# Add qualifications

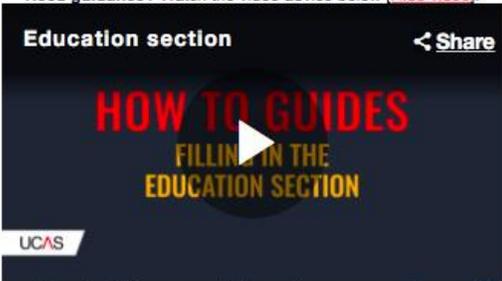
2021 apply **Education** [<Log out](#)

Welcome > Education

Compulsory fields are marked with an asterisk (\*).

We need to know any qualifications you have taken or are currently taking. When you have entered all of your centres and qualifications, click on 'section completed' and 'save'.

Need guidance? Watch the video advice below [\[Hide video\]](#).



(Unable to view videos here? You can watch them at [wwwucas.com/connect/videos](http://wwwucas.com/connect/videos) instead)

**Key**

- Completed
- In progress
- Not started
- [?](#) Help

**Education section** [< Share](#)

**Warning:** as you have entered a finish date which is in the future, these details must be for the school or college you are currently attending.

**Crickhowell High School** (58618, 09/2014 - 08/2021, FT) [> edit](#) [> remove](#)

[> add qualifications](#)

[> add new school/college/centre](#)

[> add new school/college/centre](#)

[Please select the highest level of qualification you expect to have](#)



# Add qualifications

- ▶ I have done a shortlist of your qualifications to help you add the correct ones.
- ▶ **ONLY DO GCSEs at THIS POINT. WE WILL ADD AS AND A LEVELS IN SEPTEMBER.**



<Log out

Welcome	
Personal details	<input checked="" type="checkbox"/>
Additional information	<input type="checkbox"/>
Student finance	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input checked="" type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	

**Key**

<input checked="" type="checkbox"/>	Completed
<input checked="" type="checkbox"/>	In progress
<input type="checkbox"/>	Not started
<input type="checkbox"/>	Help

Welcome > Education > Choose qualification

Please search for the qualification title, eg 'A level' and **not** the subject, eg 'chemistry'.

Overseas qualifications will be listed alphabetically under the name of the country they were taken in.

Search:

Or select from the popular qualifications listed below

### Popular qualifications

- [BTEC 90-Credit Diploma \(QCF\)](#)
- [GCE Advanced Level](#)
- [GCE Advanced Subsidiary](#)
- [GCSE \(Grade: A\\*-G\)](#)
- [GCSE Short Course](#)
- [GCSE: Double Award \(A\\*-A\\* to G-G\)](#)
- [Pearson BTEC Level 3 Diploma](#)
- [WJEC National/Foundation Skills Challenge Certificate \(Level 1/2\)](#)
- [Welsh Baccalaureate Advanced Skills Challenge Certificate](#)

# Education

- ▶ Add qualifications >>>>
- ▶ GCSE – add all GCSEs
  - ▶ – nb you sat ‘English Language’ and ‘English Literature’
  - ▶ >> date is August 2019
  - ▶ >>> Awarding Body = WJEC or other board
  - ▶ >>> use SAVE and ADD SIMILAR until all subjects are in
  - ▶ then start short course
  - ▶ Add **Welsh Baccalaureate Skills Challenge Certificate**– you can add the title of your Individual Investigation where it asks for module details.

Welcome	
Personal details	<input checked="" type="checkbox"/>
Additional information	<input type="checkbox"/>
Student finance	<input type="checkbox"/>
Choices	<input type="checkbox"/>
<b>Education</b>	<input checked="" type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	

### Key

<input checked="" type="checkbox"/>	Completed
<input checked="" type="checkbox"/>	In progress
<input type="checkbox"/>	Not started
<input type="checkbox"/>	Help

Welcome > Education > Enter GCSE (Grade: A\*-G)

## GCSE (Grade: A\*-G)

Please enter details below, using the 'other' boxes only where the applicable option cannot be found in the lists provided.

Do not enter your Short Course GCSEs here – go back to the list and select 'GCSE Short Course'. For your GCSEs you must also enter any not yet completed qualifications essential to your application.

Subject\*

Biology

(other)

Qualification date\*

Month  Year  ?

Awarding organisation\*

Please select...  (other)  ?

Grade\*

Please select...  (other)

> [back to summary](#)

[save](#) [save and add similar](#)

# Employment.

Add employer – nb  
this is free text so  
check spelling and  
capital letters etc



UCAS

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[<Log out](#)

Welcome	
Personal details	<input checked="" type="checkbox"/>
Additional information	<input type="checkbox"/>
Student finance	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input type="checkbox"/>
<b>Employment</b>	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	

[Welcome](#) > [Employment summary](#) > [Employment details](#)

Please enter your employment details below.

Compulsory fields are marked with an asterisk (\*). Before leaving this page, click 'save' to avoid losing any of your information.

Employer name\*  ?

Employer address\*  ?

Job description\*  ?

When did you start?\* Month  Year  ?

When did you finish? Month  Year  ?

Type of work\*  full-time  part-time ?

[save](#) [cancel](#)

**Key**

<input checked="" type="checkbox"/>	Completed
<input type="checkbox"/>	In progress
<input type="checkbox"/>	Not started
<input type="checkbox"/>	Help

# Choices

LEAVE UNTIL YOU ARE READY.

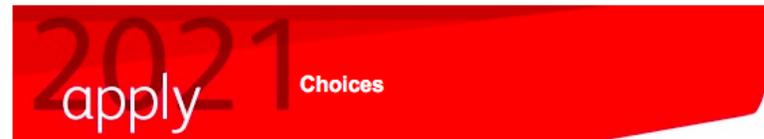
They are in no particular order. They will appear in alphabetical order on your form and won't be visible to your universities.

You should have choices that are realistic with your predicted grades and make sure you have a back up for your insurance (lower entry requirement).

Do your research before completing this section!

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<Log out

Welcome > Choice summary > Choice details

To avoid losing information please click 'save' before leaving the page.

To find courses based on subject, provider and location, check entry requirements, and view course-specific fee information, please use [the UCAS search tool](#) (opens in a new window).

Compulsory fields are marked with an asterisk (\*).

Welcome	
Personal details	<input checked="" type="checkbox"/>
Additional information	<input type="checkbox"/>
Student finance	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	

**Key**

- Completed
- In progress
- Not started
- Help

Institution code\*  [see list](#) [?](#)

Course code\*  [see list](#) [?](#)

Campus code\*  [see list](#) [?](#)

Start date\*  [see list](#) [?](#)

Further details  [?](#)

Live at home while studying?\*  Yes  No [?](#)

Point of entry  [?](#)

[save](#) [cancel](#)

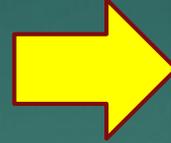
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# Personal Statement

UCAS have very sophisticated plagiarism software and this does happen and they do notify universities so be very careful about this!

- ▶ **Paste in** in from Unifrog/Word when you are happy it is the final version.
- ▶ Do not add more than 4,000 characters as it will cut off.
- ▶ Check special characters such as pound signs and accents in languages as they do not always copy across.
- ▶ **CHECK THIS WITH FORM TUTOR/SIXTH FORM TEAM BEFORE YOU DO THIS.**



Personal statement

**Make sure your personal statement is your own work.**

We'll carry out checks to verify your personal statement is your own work. Provided it is your own work, you can use your personal statement from your application last year. If it appears to have been copied from another source, we'll inform the universities and colleges to which you have applied. They will then take the action they consider appropriate. We'll also contact you by email to tell you this has happened.

**Click 'save' within 35 minutes so that your work is not lost.**

**You have used 0 of 47 lines based on the preview and 0 of 4000 characters.**

**Your completed statement must be between 1,000 and 4,000 characters (maximum 47 lines) including spaces**

**Before you can mark this section as complete you must click on 'preview'. The system will then tell you how many lines and characters are still available for your personal statement.**

**save preview**

2021  
apply

Welcome	
Personal details	<input checked="" type="checkbox"/>
Additional information	<input type="checkbox"/>
Student finance	<input type="checkbox"/>
Choices	<input type="checkbox"/>
Education	<input type="checkbox"/>
Employment	<input type="checkbox"/>
Statement	<input type="checkbox"/>
View all details	<input type="checkbox"/>
Pay/Send	<input type="checkbox"/>
Help	
Options/Opsiynau	

**Key**

- |                                     |             |
|-------------------------------------|-------------|
| <input checked="" type="checkbox"/> | Completed   |
| <input type="checkbox"/>            | In progress |
| <input type="checkbox"/>            | Not started |
| <input type="checkbox"/>            | Help        |

**DEADLINES**

15<sup>th</sup> October Oxbridge/Medicine/Dentistry  
15<sup>th</sup> January – all other applications

- ▶ When all the sections are ticked as COMPLETE, you will be able to PAY/SEND
- ▶ This only goes as far as the Sixth Form Team to check. Not the universities.
- ▶ We will send it back if there are amendments; keep checking emails as the message returns to the email you put on the UCAS form.

# Next Steps

1. Work through the activities on UCAS HUB and begin your research
2. Read the CHS Higher Education GUIDE
3. Read and complete the CHS Personal Statement Guide
4. You already have a Unifrog Log in so you can use this additional tool too.
5. Keep checking the Higher Education Channel in the Year 12 Team.
6. Ask for help – but not if the answer is in this powerpoint! 😊