



St. Thomas More High School

Kenilworth Gardens
Westcliff-on-Sea
Essex SS0 0BW
Telephone: Southend (01702) 344933

Headteacher:
Mrs G Ackred

Email: office@st-thomasmore.southend.sch.uk www.st-thomasmore.southend.sch.uk

Our ref:
GM/CS/18/intake/cycle permission

May 2019

Dear Parents,

I am pleased to give permission for your son to cycle to school as long as the following conditions are met:

1. that you ensure that he understands and follows the Highway Code,
2. the cycle is in roadworthy condition,
3. the cycle is locked in the bike shed while in school,
4. no easily-removable objects such as lights and tools are left on the cycle during the day.

The school cannot be held responsible for cycles on school premises. We advise that your son wears a cycle helmet on his journey.

Yours sincerely,

G. Mason
Director of Learning i/c Behaviour and Safeguarding

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To: Mr. G. Mason, St. Thomas More High School.

Re: Permission to cycle to school

I/We have read the conditions set out for my son of New Intake 2019 to cycle to school. I/We accept the conditions and give permission for him to cycle to school. I/We understand that any serious breach of the conditions set out by the school could result in permission being withdrawn.

Signed.....Parent/Guardian

Date.....